

**CLINTON COUNTY ELECTRIC COOPERATIVE, INC.
BRESEE, ILLINOIS
LINE EXTENSION POLICY**

| | |
|---|---------------------------------|
| SUBJECT: LINE EXTENSION/RELOCATION, NEW/TEMPORARY SERVICE, ETC. | POLICY NUMBER: 102 |
| ADOPTED: 05/22/01 EFFECTIVE DATE: 07/01/2018 | |
| REVISED DATE(S): 01/29/02, 05/28/02, 05/25/04, 12/28/04, 04/26/05, 08/23/05, 02/28/08, 03/25/08, 01/29/09, | |

I. **OBJECTIVE**

- A. It is the policy of Clinton County Electric Cooperative, Inc. (hereinafter called “Cooperative”) to provide electric service to members (applicant, applicants, developer or property owner) in the Cooperative’s service area at uniform terms and conditions for line extensions to various classifications of members having like service characteristics and requirements.

- B. The Cooperative shall not provide facilities where there is engineering, operational, construction, safety or legal problems which would, in the Cooperative’s judgement, due to cost, make it inadvisable to make the installation unless the member assumes responsibility for payment of the excess cost.

II. **POLICY**

- A. Each member shall cause the following to be done before the Cooperative begins construction, refer to the applicable service/line extension provisions of this policy, and adhere to the rules established in this policy.
 - 1. Each member to whom electric service is extended shall execute individual agreements covering conditions and costs for the service or conversion.

 - 2. Each property owner shall furnish, at no charge, all necessary easements for electric facilities as required by the Cooperative. These easements may include areas over neighboring grounds or property not owned by the member.

 - 3. Each member may be required to uncover member-owned existing underground facilities in the path of any proposed underground electric lines so that their depth may be known. These facilities include, but are not limited to member-owned: telephone, gas, cable TV, water, sanitary sewer, storm sewer, electric lines, oil pipe lines, drain lines, and irrigation lines. Should the

Cooperative damage any unknown or unexposed facilities owned by the member, the member shall not hold the Cooperative liable for those damages and associated repair costs.

4. Member shall remove obstructions to permit normal construction methods using power operated equipment.
5. Member shall provide the appropriate entrance to receive electric service.
6. Member shall be required to clear trees and/or brush the appropriate distance for a new line, line conversion, or line relocation prior to construction.
7. Underground primary shall not be constructed along township, county or state roads unless allowed by the Engineering Department.
8. The Cooperative shall initially backfill the trenching following installation of underground facilities. Thereafter, any additional backfilling shall be the member's responsibility.
9. No line construction shall begin until all of the above requirements are met and all required cost paid.
10. All meter bases and/or service equipment not supplied by the Cooperative must be approved by the Cooperative before it will be connected.
11. If, during the installation of Cooperative facilities, unforeseen hazards/objects cause the installation of said facilities to vary from the original proposed location, or pose a hazard to the cooperative facilities being installed (debris found while excavating, debris in fill where expected to be "clean"), the Cooperative shall contact the Member immediately, and update them on the findings and relay any additional fees that may be incurred to overcome the obstacles and complete the installation.
12. Should, during the course of a service installation or service upgrade, a member need 2 metered services at the same time serving the same loads (to allow for switching over of said loads from one service to another), the Cooperative will allow such an installation for 90 days before billing each meter as a separate service.

B. Electric Line Extension Charges (nonrefundable):

1. For line extensions to new year-round residential, commercial, or industrial services, the member (or proposed member) shall pay 70% of all costs incurred by the cooperative to install said extension. This shall also apply to any

member of said types requesting a conversion from single-phase to three-phase (or vice versa).

2. For line extensions including but not limited to oil wells, gas wells, cabins, camping trailers, mobile homes (not on a permanent foundation), or isolated electric service such as pumps, grain bins, machine sheds, barns, feed lots, livestock or confinement buildings and any other facilities that due to their nature operate intermittently and have low energy usage and/or do not provide a reasonable payback on the Cooperative's investment shall pay 100% of all costs incurred by the cooperative to install said extension. The Cooperative shall be the sole judge as to which accounts fall into this category of service.
3. Existing members requesting a service upgrade, or potential members requesting a new service shall pay 100% of any and all costs associated with providing/installing the metering equipment and associated devices (excluding the electric meter itself). The Cooperative will not install any enclosures or equipment on buildings.
4. The Cooperative shall begin construction only after the Cooperative Engineering Department has agreed with the member on the location of all poles, anchors, buried cable locations, etc. and only after the member requesting the change has agreed to pay the costs involved in advance.
5. To reduce potential voltage problems, all secondary / service drops will be limited to a maximum of 150 feet. The Cooperative's service stops where the meter is located except for current transformer metered locations.
6. A member requesting a temporary electric service (that will not be converted to a permanent service) shall pay the entire estimated cost of installing and removing any facilities to energize the said service. These costs include, but are not limited to: Cost of installation, removal of poles, wires, transformers, meter equipment, other facilities and maintenance incurred as part of the installation and removal.
7. The Cooperative has the right to install a transformer of large enough capacity needed for temporary service that is to become a permanent service connection. The minimum bill, under the rate schedule applicable for such a permanent connection, shall apply from the day the transformer is energized. No special rate shall be allowed during the time of construction while only temporary service was being used.
8. The member shall be responsible for clearing a right-of-way of twenty-five (25) feet on each side of any overhead line. Failure to maintain this clearance, using tree trimmers qualified to work in the proximity to energized overhead electric lines, shall result in disconnection of service to the affected location.

Members, at their own expense, may install and maintain secondary underground past the meter location.

9. Overhead Transmission Service:

- a. The Cooperative shall extend available overhead transmission service (in excess of 12,500 volts) after the member agrees to an applicable or special rate schedule specifying demand and energy charges, minimum billing amounts, facility charge, modification of wholesale rate, term of contract, cancellation charges, etc.
- b. Transmission members shall be handled on a case by case basis and shall be under such terms and conditions to protect the then existing members from assuming an undue burden which may result from the addition or loss of loads of this magnitude.

10. Developers and Contractors:


- a. The following electric line extension rules are for developers and/or contractor that extend electric facilities to lot lines to serve numerous electric services such as subdivisions, cluster homes, strip malls, etc.
- b. The developer/contractor shall furnish two (2) copies of the certified, recorded, plat showing the location and nature of the area, with all necessary easements shown, which the electric line extension is being requested for subdivisions or developments of two (2) lots or more. The developer/contractor shall also provide a digital version of the plans/layout of the area in CAD/.dwg (version 2002 or newer) format or as may be required in the future.
- c. The Cooperative shall provide to the developer, a quote to install the main distribution infrastructure as needed to adequately provide service to the development. The quote shall be calculated using the Cooperative's staking/estimating software, but may be adjusted to guarantee the Cooperative will not incur a loss on the installation. Partial or full payment for the installation of said infrastructure may be collected before installation begins.
- d. The quote is for the developer only and is intended to provide for a service point at every other lot corner. Any extensions of service from these tap points (whether at primary or secondary voltages) shall be borne by the member under the appropriate section of this policy.

11. Line Relocation and/or Conversion of Existing Overhead to Underground:

- a. The Cooperative shall relocate any existing electric line (overhead, underground, primary, or secondary), pole, guy, anchor, meter pedestal, service entrance, pad mount transformer, meter location, or any other facility upon request by the member, but only after the Cooperative Engineering Department has agreed with the member on the location and only after the member requesting the change has agreed to pay the costs involved - in advance.
- b. When the member requests a relocation or conversion of any Cooperative facility (conductor, pole, guy, anchor, meter location, meter pedestal, or pad mount transformer, etc.) and it is agreed to by the Engineering Department, the member shall be responsible and required to pay for all of the costs of such move, including, but not limited to: labor, overhead, and material costs which cannot be salvaged.
- c. The Engineering Department shall present an estimated bill to the member requesting any of the above changes. This estimated bill may be required to be paid in full prior to any work being done by the Cooperative. After all work is completed, and all costs involved computed, the member shall then be refunded any excess charges or billed for any additional charges. No interest shall be paid or charged on any such monies.
- d. Should any of the relocations be requested by the Cooperative, the member shall not be responsible for any of the cost involved unless the original location of such facilities have been altered or made inaccessible by the member or at the member's location.

III. RESPONSIBILITY

- A. The President/COO is responsible for the administration and enforcement of this policy.

| | | |
|---|------------|------------------|
|  | , Chairman | Date: 04/24/2018 |
|---|------------|------------------|